

**Cowley Road Medical Practice
Patient Participation Group (PPG)
Minutes**

Date of Meeting:	Monday, 13 Jan 2020
Time of Meeting:	3:30pm
Location:	Cowley Road Medical Practice Meeting Room

Attendance: Alison Phillips, Sanam Akram, Andreas Kyrris, Jenny Innes, Vivien Sieber, Alfie Abdul-Rahman, Trevor Purrington, Cecily Ann Kirtland

Apologies from Della Sar and Diana Chandler

1. A number of items have been carried over from the previous meeting's actions:
 - a. Dr Reeves' talk about her sabbatical
 - b. Friends and Family – 2nd question to be changed
 - c. Implementing protocol for patients who miss their appointment
2. New staff – Lauren Doran was a locum nurse who will now be working with the practice on a permanent basis. The practice is recruiting an additional patient care co-ordinator.
3. AAR updated the group about the availability of community pharmacy appointments via Patient Online Access
4. AAR highlighted that the NHS App is not advertised on the practice website
5. Friends and Family – consistently more than 90% would recommend the practice
6. PCN update – please see <https://www.bbolmc.co.uk/Imcanalysisofthedraftpcndesspecificationsadviceopractices> for the local medical committee's analysis of the draft specifications. Please complete NHS England's online survey by **15th January 2020**. The link is at the bottom of this webpage: <https://www.engage.england.nhs.uk/survey/primary-care-networks-service-specifications/> or you can email them at england.networkscontract@nhs.net
7. VS explained that CCG funding and support of PPG City Forum has been withdrawn. AK has written to the chairs and is waiting to hear back from them. The group is in touch with a research group at the Churchill.
8. CK gave an example of how joint GP and practice pharmacist working had helped her. CK talked about the group she runs. There will be an information event on 3rd April at Donnington Community Centre.
9. AOB. VS hears positive feedback about the practice.
10. AOB. We discussed social prescribers and their role in future.

11. AOB. Health Walks. AAR is handing admin of the Facebook page to Rachel Griffin

12. Next meeting scheduled for Monday 20th April at 3.30pm

ACTIONS

1. Those carried over from last meeting
2. AAR will update practice's nurse page with Laura Doran's name
3. AAR will add NHS App link to the practice's website
4. PPG please to see LMC response to draft specifications and complete the online survey if possible (deadline **15th January 2020**)
5. VS to check that Churchill research group aware that OxFed is running research across city practices
6. AK to send CK's details to OxFed re social prescribing (done)